

WIGGINTON PARISH COUNCIL

PARISH COUNCIL MEETING
Held in Wigginton Village Hall
Tuesday 16th January 2024 at 8 pm

MINUTES

In attendance: Cllr Walker (Chair), Cllr Axon (Vice Chair), Cllr Pattison - Lora, Cllr Western Cllr O'Sullivan came in during 24/003 public participation and County Cllr Sally Symington

Gosia Turczyn- Parish Clerk
Three members of the public

24/001 Apologies.

To consider and accept apologies.

The Council received and accepted apologies sent by Cllr Stillwell (work commitments) and Cllr Maisey (unwell).

24/002 Interest and Dispensations.

To receive any declarations of interest for items on the agenda or requests for dispensation.

Cllr Axon declared an interest in the agenda item 24/005 Wigginton Parish Council Grants, as her spouse is on the Village Hall committee.

24/003 Public Participation (max 15 minutes).

Members of the public can raise matters of concern or queries.

1. County Cllr Symington said that the proposed parking restrictions at the entrance to the Sports Field car park are subject to public consultation with letters being dropped to the nearest properties.
2. Member of the public asked whether there is any progress on the 20mph zone for Wigginton Bottom. Cllr O'Sullivan, who lives at Wigginton Bottom said that the speed on this road does not exceed 20mph due to it being a narrow road and that the Council should focus on other areas in the village. The Council discussed different areas in the village that would benefit from having the speed limits reduced and County Cllr Symington suggested that the feasibility study for Chesham Road and the Beech Park area will need to be redone in the new financial year. She also confirmed that HCC had received the approved proposals to reduce speed in Fox Road and this will be actioned in the 2024-25 financial year.
3. Member of the public asked the Council to consider making a further comment on the planning application 23/02290/FUL Wigginton Garage, Chesham Road, Wigginton, Tring HP23 6EJ that was discussed at the October meeting. The Clerk will check whether this will be allowed.

24/004 Minutes

To approve and sign the minutes of Wigginton Parish Council meeting held on the 19th December 2023.

The Clerk reported an ongoing issue with her work laptop as she continues to struggle with gaining access to her One Drive and Outlook. While this is being resolved the minutes were read by members at the meeting. It was resolved that the minutes be approved as being correct and to be duly signed by the Chairman.

24/005 Wigginton Parish Council Grants

To consider application from the Village Hall.

The Council considered the grant application from the Village Hall under the Section 133 of the Local Government Act 1972 and it was resolved to approve a grant of £1,100, PROPOSED BY Cllr Western and SECONDED BY Cllr Walker and carried unanimously.

24/006 Reports to Council

- a) Clerk's report. Appendix 1
To note the report.
This was noted.
- b) Warden's report. Appendix 2
To discuss matters arising from the report and approve expenditure if required.
This was noted.
- c) PCSO report.
Included in the Clerk's report.
No crimes were reported in the public interest during December 2023.

24/007 Planning Matters

- a) Application(s):
- 23/03031/ROC Variation of conditions 12 (Access 1) and 15 (EV Chargers) Fine attached to planning permission 22/02975/FUL (Single and two storey side and rear extensions and alterations to existing building including removal of the kitchen addition, closing and deepening of some windows and removal of modern studwork partition). Cow Roast Tring Road Cow Roast Tring Hertfordshire HP23 5RF. The Council unanimously objected to the Variation of conditions 12 (Access 1), however it had unanimously supported the proposed EV charges.
 - 23/03041/FHA Single storey front extension 98 Hemp Lane Wigginton Tring Hertfordshire HP23 6HE The Council resolved to support this planning application, PROPOSED BY Cllr Pattison- Lora and SECONDED BY Cllr Western and carried unanimously.
 - 23/03068/FHA Demolition of conservatory, construction of single storey rear extension and first floor side extension with extended front roof canopy 1 Mary Cross Close Wigginton Tring Hertfordshire HP23 6QL It was resolved to support this planning application PROPOSED BY Cllr Walker and SECONDED BY Cllr Westerns and carried unanimously.
 - 24/00035/FHA Single storey rear extension, two storey front extension, replacement rear dormer window and replacement front dormer roof. 9 Fox Close Wigginton Tring Hertfordshire HP23 6ED It was resolved to support this planning application, PROPOSED BY Cllr Pattison - Lora and SECONDED BY Cllr Western and carried unanimously.
- b) To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. List of planning applications relevant to Wigginton Parish can be found at www.dacorum.gov.uk
- None received.
- c) Decision(s) issued by Dacorum Borough Council:
- 23/02786/DRC Champneys Health Resort, Chesham Road, Wigginton, Tring, Hertfordshire, HP23 6HY Details required by Condition 2 (Materials Details) attached to planning permission 22/01383/FUL (Relocation and reconstruction of old barns) GRANTED
 - 23/02324/FHA Treetops, Hemp Lane, Wigginton, Tring, Hertfordshire, HP23 6HE Modify the garage so that it can be used as an office and gym for personal use only. GRANTED
 - 23/02757/DRC The Lodge, Chesham Road, Wigginton, Tring, Hertfordshire, HP23 6JE Details required by Condition 7 Part (a)(Remediation Method Statement report) attached to planning permission 23/01377/FUL (Demolition of existing part single, part double storey dwelling and erection of new single storey dwelling). GRANTED

24/008 Oddy 2024.

Preliminary discussion on the Oddy annual newsletter.

Cllr Axon agreed to project manage the Oddy this year and suggested for members to consider the content for articles as delegated last year.

24/009 Internal Controls – Governance, Policies and Procedures. Appendix 3

- a) To approve Complaints Procedure – approval adjourned to the next meeting.
- b) To approve Publication Scheme – approval adjourned to the next meeting.

24/010 Play area and Open Spaces.

If update.

Cllr Axon will have a site meeting with a contractor to discuss options for the surface and the area that will need to be done.

24/011 Finance - Appendix 4

- a) To review and agree the accounts that were circulated prior to the meeting including bank statements and reconciliation and budget monitoring report.
The Council noted and approved the accounts.
- b) To pass resolution to authorise schedule of payments circulated prior to the meeting.
Resolved, PROPOSED BY Cllr Axon and SECONDED BY Cllr Western to approve the payments below:
- b) To note receipt of income.
No income was received in the month December.
- d) To approve 2024/25 budget.
Resolved, PROPOSED BY Cllr Axon and SECONDED BY Cllr Western and carried unanimously to approve the budget.
- e) To resolve setting of the precept and signing of Dacorum Borough Council forms.
Resolved, PROPOSED BY Cllr Walker and SECONDED BY Cllr Pattison – Lora and carried unanimously that the precept be set at £19,800. Cllrs Walker, Axon and O'Sullivan had duly signed the forms that will be submitted to DBC by the Clerk.

24/012 Any other business not requiring formal decision.

None.

Meeting close. 21:21

Next meeting will be held on the 20th February 2024 at 8 pm.

DRAFT